



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 5  
77 WEST JACKSON BOULEVARD  
CHICAGO, IL 60604-3590

US EPA RECORDS CENTER REGION 5



471973

REPLY TO THE ATTENTION OF:

MEMORANDUM

Date: **DEC 07 1995**

Subject: Work Assignment Manager (WAM) Designation

From: *Peggy Hendrixson*  
Peggy Hendrixson  
Contracting Officer

To: Derrick L. Kimbrough  
Public Affairs Specialist, P-19J

I have approved your nomination as a Work Assignment Manager under ARCS Contract No. 68-W8-0079, Work Assignment No.12-5LAN, Alvion-Sheridan for community involvement activities.

Please keep a copy of this form in your work assignment files. If you have any questions regarding the associated responsibilities, the contract statement of work, contract clauses or anything relating to the work under the ARCS contract, please contact me at 6-5864.

cc: Pat Vogtman, PO

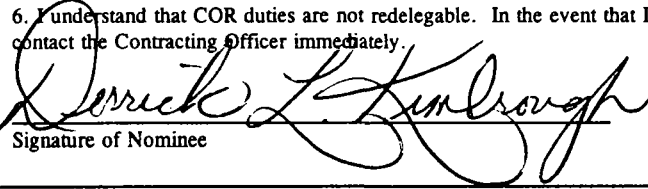

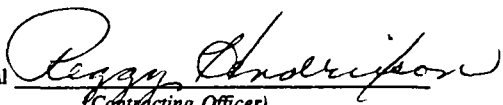


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**EPA**

United States  
**Environmental Protection Agency**  
Washington, DC 20460

**NOMINATION AND APPOINTMENT OF THE CONTRACTING OFFICER'S  
REPRESENTATIVE (COR)**

<b>1.a. Name of Nominee:</b> DERRICK L. KIMBROUGH	<b>b. Title, Series, and Grade</b> Public Affairs Specialist, GS-11-1035	
<b>c. Mailing Address (include mail code):</b> Office of Public Affairs Mail Code: P-19J 77 West Jackson Blvd Chicago, IL 60604	<b>d. Telephone:</b> (312) 886-9749	
<b>2. The nomination is for:</b>  <input type="checkbox"/> Project Officer <input type="checkbox"/> Deputy Project Officer <input type="checkbox"/> Regional Project Officer <input type="checkbox"/> Zone Project Officer <input type="checkbox"/> Delivery Order Project Officer <input checked="" type="checkbox"/> Work Assignment Manager <input type="checkbox"/> Alternate _____ <input type="checkbox"/> Other _____	<b>3. Training completed:</b>  <b>a. Acquisition Training for Project Officers</b> (Formally The Basic Project Officer Course) (All Project Officers must complete.)  <b>b. Contract Administration Course</b> (All CORs must complete.)  <b>c. Recertification Course</b> (All CORs must complete every three years.)	<b>Date Completed</b>  <u>Mar. 18, 1993</u>  <u>Feb. 15, 1993</u>  _____
<b>4. Briefly describe the nominee's contract management experience and nominee's technical expertise in the subject matter of the contract:</b>  I have been a Work Assignment Manager and dealt with community involvement contracts for the past three years.		
<b>5. The nomination is for contract number</b> <u>Albion-Sheridan 12-5LAN (WW Engineering)</u>		
<b>6. I understand that COR duties are not redelegable. In the event that I am unable to continue performing my COR duties, I will contact the Contracting Officer immediately.</b>  <div style="display: flex; justify-content: space-between;"><div style="width: 70%;"> Signature of Nominee</div><div style="width: 25%; text-align: center;"><u>11/22/95</u> Date</div></div>		
<b>7. I certify that:</b> <b>a. The nominee's contract management duties will be incorporated in his/her position description and performance standard.</b> <b>b. The nominee's Standard Form 450, Confidential Financial Disclosure Report, will be filed with the cognizant Deputy Ethics Official.</b> <b>c. The nominee's contract management workload will stay within his/her ability to perform satisfactorily.</b> <b>d. If the nominee performs his/her contract management functions unsatisfactorily, I will notify the Contracting Officer immediately.</b>  <div style="display: flex; justify-content: space-between;"><div style="width: 70%;"> TONI LESSER/Chief, Superfund Community Involvement Section Signature of Nominating Official</div><div style="width: 25%; text-align: center;"><u>11/24/95</u> Date  _____ Telephone</div></div>		
<div style="display: flex; justify-content: space-between;"><div style="width: 70%;"> Signature of the Appointing Official (Contracting Officer)</div><div style="width: 25%; text-align: center;"><u>12/11/95</u> Date</div></div>		